



GREATER VISION OVERSEAS PVT. LTD.

'Our achievement is your satisfaction'

COMPANY PROFILE

...experience more than a decade & half



Gaushala (Pingalasthan), Kathmandu, Nepal, Tel: +977-1-4475285, 4476016
E-mail: greatervisionhr@gmail.com, rajugvision11@gmail.com
URL: www.greatervisionoverseas.com

License/Saudi ID

नेपाल सरकार
श्रम तथा रोजगार मन्त्रालय

वैदेशिक रोजगार विभाग

इजाजत पत्र नं. २८२/०५८/०५९

प्रतिलिपि प्रमाणित
२०६९/०२/२०
प्रमाणित
मिति २०६९/०८/२९

इजाजत पत्र

वैदेशिक रोजगार ऐन, २०६४ र वैदेशिक रोजगार नियमावली, २०६४ को अधीनमा रही वैदेशिक रोजगार व्यवसाय सञ्चालन गर्न पाउने गरी प्र. र. भि. म. न. ओ. म. र. सि. म. प्रा. लि. लाई यो इजाजत पत्र दिइएको छ।

इजाजत जारी गर्ने अधिकारीको
दस्तखत:- प्रताप कुमार पाठक
नाम:- प्रताप कुमार पाठक
दर्जा:- महा-निदेशक
मिति:- २०६९/०८/२९

288 (صاحب المكتب)

THE ROYAL EMBASSY OF SAUDI ARABIA
CONSULATE SECTION, KATHMANDU

ENTRY CARD

Name\ Raju Rai / الاسم

Agent\ Greater vision Overseas / المكتب

No\ 282/058/059 / الرقم

Date\ 04 OCT 2016 / التاريخ

رئيس القسم القنصلي الختم

License/Certificates

Nepali/English Translation
Regd. No.: 14006

Coat of Arms of Nepal

Government of Nepal
Ministry of Labor and Employment
Department of Foreign Employment

Replica Certified
Sd.

Office Seal Affixed

License No.: 282/058/059 Date: 6th December, 2004 A.D.

License

This license is hereby provided to M/s Greater Vision Overseas Pvt. Ltd. to conduct the foreign employment business within the conditions mentioned in this license in pursuant to the Foreign Employment Act, 2064 B.S. and Foreign Employment Rule, 2064 B.S.

License Issuing Officer:
Name: Pratap Kumar Pathak
Rank: Director General
Signature: Sd.
Date: 6th December, 2004 A.D.

"The Translation Copy is True and Verified"
Signature: [Signature]
Name: Taxa [Name]
Date: 18/07/2018
Certificate Number of the Notary Public: 1817
Date of Expiry of Certificate: Dec 20, 2018 AD
Site of the Notary Public:

Translated by Notary Public Office, Anamnagar, Kathmandu, Nepal
Contact No. 9751089776, 9841321391 E-mail: notary.regmi@gmail.com

Seal of
Inland Revenue Office

Emblem of Government

His Majesty's Government
Ministry of Finance
Inland Revenue Department

Photograph
Sd.

Certificate of Permanent Account Number (PAN) Registration

PAN: 300848395 Date: 21/04/2009

Inland Revenue Office: Kathmandu-1 VAT Registration Date: 06/06/2002

Registered in income tax only.

Name of Tax Payer: GREATER VISION OVERSEAS PVT. LTD.

Type of Tax Payer: PRIVATE LIMITED

Address: WARD NO. 9, PINGALASTHAN, GAUSHALA
METROPOLITAN CITY: KATHMANDU
KATHMANDU

Businesses: FOREIGN EMPLOYMENT

Sd. Signature of Tax Payer Sd. Signature of Tax Officer
Seal of Tax Officer

"The Translation Copy is True and Verified"
Signature: [Signature]
Name: [Name]
Date: 18/07/2018
Certificate Number of the Notary Public: 1817
Date of Expiry of Certificate: Dec 20, 2018 AD
Site of the Notary Public:

This certificate should be kept at the place of business/ head office demonstratively

Nepali/English Translation
Regd. No.: 14006

Coat of Arms of Nepal

Government of Nepal
Ministry of Industry, Commerce and Supply
Office of the Company Registrar

Replica issued on 11th December, 2006 A.D. Sd.

Registration No.: 18340/058/059

Office Seal Affixed

Cost of Arms of Nepal

Certificate

This Certificate of Incorporation has been issued to Greater Vision Overseas Private Limited having incorporated it on the 3rd April, 2002 A.D. pursuant to Companies Act, 1996 A.D.

Date: 3rd April, 2002 A.D. Sd. Act. Registrar

"The Translation Copy is True and Verified"
Signature: [Signature]
Name: [Name]
Date: 18/07/2018
Certificate Number of the Notary Public: 1817
Date of Expiry of Certificate: Dec 20, 2018 AD
Site of the Notary Public:

Translated by Notary Public Office, Anamnagar, Kathmandu, Nepal
Contact No. 9751089776, 9841321391 E-mail: notary.regmi@gmail.com



Message from Chairman



It is my privilege to introduce Greater Vision Overseas Pvt. Ltd. Established in the year 2002 A.D. as a leading human resources recruiting company of Nepal with a faith in people's heart. Also, I am delighted to have a positive response from valuable clients and appreciation from the candidates. Greater Vision Overseas Pvt. Ltd. works with the objective of providing quality human resources to the companies located abroad. At the same time, we are doing our best to minimize the unemployment crisis in the country and to add the foreign currency to the national treasury.

Greater Vision Overseas Pvt. Ltd. is proficient and experienced in supplying enthusiastic, reliable and energetic workforce-professionals, skilled and semi skilled etc all around the world. Our vision is to be a quality conscious company assuring better performance of the workers having sincerity, honesty, loyalty and hardworking ability. Since more than a decade.

Last but not the least, I grab this opportunity to thank all those esteemed and prestigious clients who have trusted Greater Vision Overseas Pvt. Ltd. to supply them with quality manpower. With all those well wishers, Greater Vision Overseas Pvt. Ltd. has been able to hold a leading position today in Nepal and abroad.

I assure same ahead in the future too.

Thanking you all with kindest Regards,

Mr. Raju Rai

Chairman

Cell: +977 9851034175

Message from Managing Director



We take pleasure in introducing ourselves as an emerging and trust worthy Manpower licensed by the Labor Ministry Government of Nepal. We have proven record of extensive experience in meeting the manpower requirements of the Middle East.

Greater Vision Overseas Pvt. Ltd. is proficient and experienced in supplying enthusiastic, reliable and energetic workforce-professionals, skilled and semi skilled etc all around the world. Our vision is to be a quality conscious company assuring better performance of the workers having sincerity, honesty, loyalty and hardworking ability. since more than a decade, I always consider the fact that the human potentiality should be utilized to the maximum extent for the betterment of the world. Hence, our priority is always to bridge up the and the human resources. In short, we undertake the responsibility to provide the right man for the job.

Mr. Subash Rai

Managing Director

cell: +977-9851014182



Message from Director



Would like to present my sincere gratitude for considering us a mong mushrooming numbers of outsourcing agencies. Nepal, a south Asian country with so many undiscovered possibilities has been one of the prospective country for which international recruitment market has always relied on for the hardworking manpower. Keeping this statement in mind, we always have been in our best status to provide reliable and right candidate for our clients. Plus as we believe in innovations, we explore the market and study it properly so that we can serve our clients in the same crucial way. The commitment we make with our clients is bound with our outward looking policies.

Every individual candidate; we inspire them, motivate them and encourage them for the work they are going to be assigned. Along, we trained them furthermore for the same. This is the reason why we have a strong compilation of the human resources bounded with us. And, I am sure that this would be the far most quality that our clients seek too.

It would be a wonderful experience and magnanimous opportunity for us to carry the business relationship with you in a near future.

Thanking you all with kindest Regards,

CP Rajbanshi

Director

Cell +977 9815335666 (Nepal)

+60 162248112 (Malaysia)

Company Profile

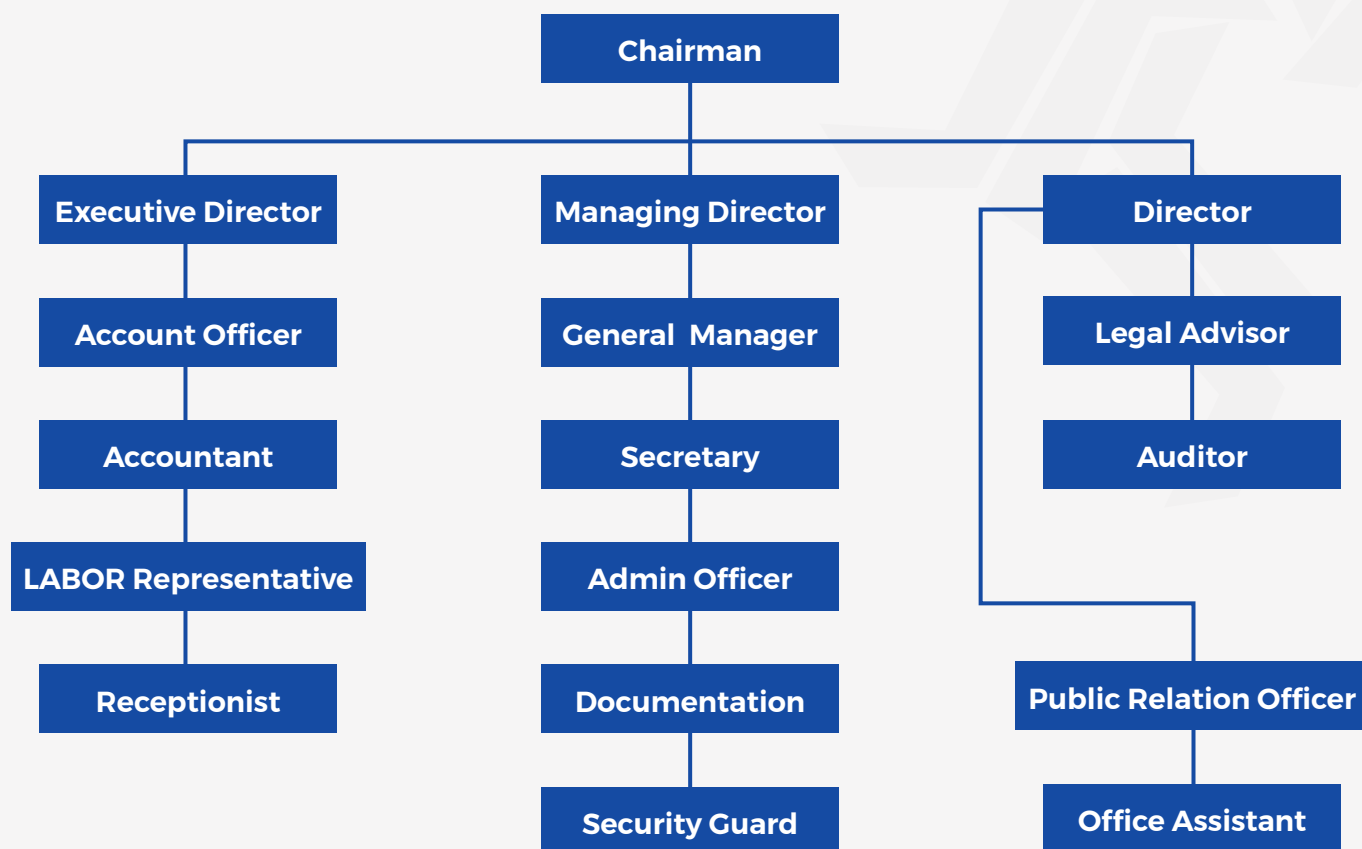
Name of the Company	Greater Vision Overseas Pvt. Ltd.
Registration Authority	Ministry of Industry & Commerce Office of the Company Registrar Company Registration No: 18340/058/059 Ministry of Labour & Transport Management Department of foreign Employment License No: 282/058/059 Ministry of Finance Department of Internal Revenue Pan No: 300848395
Member	Nepal Association of Foreign Employment Agencies
Contact Person	Mr. Raju Rai (Chairman) Cell: +977 9851034175 Mr. Subash Rai (Managing Director) cell: +977 9851014182 CP Rajbanshi (Director) Cell +977 9815335666 (Nepal), +60 162248112 (Malaysia)
Capital Structures	Authorized - 20 Million Nepalese Rupees (USD 175,000) Issued - 10 Million Nepalese Rupees (USD 87,500)
Official Banks	Prime Commercial Bank Ltd.
Legal Advisor	Bal Krishna Koirala
Working Experiences	Comprehensive background in Implementing and accomplishing Company's mission by working at extensive level in senior management capacity for years in the national and international organizations & overseas employment business fields.
Mailing Addresss	Gaushala (Pingalasthan), Kathmandu, Nepal Tel. +977-1-4475285, 4476016 E-mail: greatervisionhr@gmail.com, rajugvision11@gmail.com URL: www.greatervisionoverseas.com

Company Introduction

Greater Vision Overseas Pvt. Ltd. is an authorized recruiting agency and human resource consulting firm established in the year 2002 A.D. in Kathmandu, Nepal since a decade based managed and maintained by a group of professionals with the more experience and expertise in the same field. This company assures to provide customized, efficient and ethical recruitment solutions. Also, offers a suite of human resource project, employee coaching & development and employment services. We focus on creating employment opportunities with various range of client's residing in various parts of world with full fledged legal process. We provide strategic human resource guidance and support programs, create developmental and coaching opportunities and source talent too. We are dedicated in finding the right candidate with parallel experience and efficiency who best suits your company considering its growth and business performance. Our selection mechanism incorporates comprehensive checks and balances throughout the recruiting process as we have a panel of experienced advisors. Therefore, we ensure to provide the best individuals in their respective fields who are trained, experienced and well groomed by the experts since a decade and we assure same ahead in the future.



Organization Chart





Our Mission, Vision and Objective

Our Mission

Greater Vision Overseas Pvt. Ltd., Specializes in helping to provide right human resources to the clients in all aspects/ features of the business start-up cycle from concept to operation.



Our Vision

The vision of Greater Vision Overseas Pvt. Ltd. is to be a recognized and well known leader in the region by fulfilling the dream of clients, i.e. foreign companies, via providing manpower recruiting services to foreign companies. This will assist to strengthen the financial condition of the country as well as the employers. It will further assist to achieve rapid profitable growth by ensuring that our clients needs are satisfied in an efficient and cost effective manner.

Our Objective

The main objectives of this organization are as follows:

- To provide global overseas employment opportunity for qualified, skilled, trained, sincere and enthusiastic Nepalese workers.
- To make a trustworthy connection between employee and the employer.
- To assist for uplifting country's economic status by providing quality and qualified manpower to the world and helping the government to increase the volume of foreign currency revenue.
- To help share, learn and explore further advancement for Nepalese existing manpower.
- To provide efficient and effective human resources for product oriented jobs and help Nepalese government in reducing unemployment problem.



Why Nepalese Workers

Over the past few years, a growing number of employers from overseas countries are paying their attention to Nepal for recruitment of manpower to cope with the increasing requirement of manpower in their countries. The following are the lucrative advantages to hire Nepalese workers.

- The fact that Nepalese people are committed to their duties and responsibilities cannot be denied because of which countries, especially from the Middle East and East Asian countries have shifted their interest towards Nepalese manpower by recruiting them in different categories. The reason could definitely be the honesty, hard work, loyalty, discipline and above all commitment of Nepalese people towards one's duties and responsibilities.
- Manpower's in Nepal are comparatively more cost effective and their hiring cost is lower as compared to other countries.
- All categories of workers such as professionals, skilled, semi skilled and unskilled almost in all fields are readily available for immediate placement.
- Nepalese workers are laborious and sustain their working capability even in the most arduous conditions.
- Nepalese workers discharge their duties relentlessly, without hitch and without any kind of discontent.
- The government procedures and formalities in Nepal are comparatively simple.
- The Nepalese people are peace-loving, simple-minded, dedicated and extremely loyal to their employers, have high sense of responsibilities and discipline and discharge their duties.

Why Us

There are various reasons why is the Greater Vision Overseas best to help our both national and international clients to achieve their career and & worldwide clients to hire work force as their requirements.

- Greater Vision Overseas has registered 282/058/059 under Ministry of Labour Department of Nepal.
- All the staff of Greater Vision Overseas is experience and proficient expertise in this field and all is supportive as well. They have good "Team Spirit" which is the heart or main organ of any company to be succeeding.
- Greater Vision Overseas has that confidence to facilitate you & offer excellent services. We are well organized in performing all the assignment required for the appropriate grant of your mission. We ensure you that for full satisfaction and highest chances of success.
- We have the potential to cater to the needs of our valued patrons.
- Willing to be ablaze the "Midnight Oil" to achieve the patrons' full satisfaction.

Categories We Supply

Information Technology

- Computer Engineer
- System Administrator
- Software Engineer
- Programmers
- System Analysts
- Network Administrators
- Data Entry Operators
- Computer Operators
- Computer Technicians
- Database Operators
- Data Entry Clerks



Security Sector

- Ex-British Army
- Ex-Indian Army
- Ex-Nepalese Army
- Ex-Nepal Police
- Watch Man
- Security Officer
- Security Supervisor
- Civil Security Guard
- Body Guard & many more.



Garments And Textile

- Pattern Makers
- Cutting Masters
- Production Managers
- Supervisors
- Tailors
- Checker, Helpers



Engineering

- Electrical Engineer
- Mechanical Engineer
- Electronic Engineer
- Civil Engineer



Categories We Supply

Building Structure Maintenance & Construction Group

- Electricians
- Plumbers, Welders, Steel Fixers & Pipe Fitters
- Carpenters (Finishing & Shuttering)
- Electronic Technicians
- Painters(Spray Wall)
- Mason- Construction Helpers
- Mason- Brick Layers
- Mason - Tile/ Marble Fitters



Vehicle/Heavy Equipments Operator Auto Mechanic And Maintenance

- Light Vehicle Drivers
- Car/ Van/Mini-bus Drivers
- Heavy Equipment Operators
- Truck/Lorry/Trailer/Forklift/Crane Drivers
- Motor/Grader/Dozer/Backhoe/Roller Operators
- Bulldozer/Scraper Operators
- Auto Mechanic/Diesel Machine Mechanics
- Heavy Duty Mechanics
- Wireless Technicians/Bar Benders



Official Personnel Management Group

- Officer Manager
- Assist Manager
- Manager-Marketing, Sales, Administration
- Accountants, Cashiers
- Secretaries, Storekeepers, Purchasers
- Clerks, Typists, Data Entry Operators
- Office Boys
- Tea Boys
- Bell Boys



Supermarket

- Salesman
- Check out Cashiers
- Trolley Boys
- Shelves Rack Organizers
- Cleaners

Air Conditioning (Window Type, Split Level & Central Unit)

- HVAC Engineers
- HVAC Foreman
- HVAC Supervisors
- HVAC Technicians



Categories We Supply

Hotel & Catering

- Manager & Assist Manager
- Public Relation Officer & Restaurant Captain
- Cooks (Continental, Chinese, Indian & Arabic)
- Asst. Cooks
- Waiters
- Stewards
- Fast Food Crew
- Food and Beverage Controllers
- Food and Beverage Manager
- Bakers
- Barmen
- Kitchen Helpers
- Dishwasher men
- Laundry Men
- Pressmen
- Janitors
- House Keepers, Room Makers



Doctor / Nurse

- Doctor Gynecology (Surgeon) MRCOG
- Doctor Physician (General) MD
- Doctor Surgeon (General) MD
- Doctor (Gynecology) MS
- Doctor (Urology) MS
- Doctor Skin (Skin & UD) MD
- Doctor (Nephrology) MD
- Nurses (General Wards) Diploma
- Nurses (Midwifery Gynecology) Diploma
- Nurses (ICU) Diploma
- Nurses (Surgery Operation Theatre)Diploma
- Asst. Nurses (Cleaners) Male -Diploma
- Technician Lab Diploma
- X-Ray Technicians Diploma



Terms & Conditions

1. The FIRST PARTY shall issue the Demand letter to the SECOND PARTY mentioning the number of workers required and their categories, rate of salary and other service conditions of workers, along with Power of Attorney, Guarantee Letter, Inter Party Agreement and Employment Contract (authorizing the SECOND PARTY) to recruit and expatriate workers from Nepal on behalf of the FIRST PARTY. Demand Letter and Power of Attorney should be attested by the Chamber of Commerce of employing country, Foreign Ministry and Nepal Embassy.
2. Both parties herein shall obtain the approval of the respective governments to import, recruit and supply the workers as per the rules and regulations of both countries in regard to the conditions necessary to import and supply.
3. The SECOND PARTY shall be responsible for short-listing of qualified candidates according to their trade qualifications and experiences in conformity with the FIRST PARTY'S requirements. The SECOND PARTY should notify the FIRST PARTY of such short listed qualified candidates who are ready for final Interview and selection.
4. The FIRST PARTY has the right to either send his representative or give the SECOND PARTY the right to select process and send such qualified workers at the SECOND PARTY's full guarantee.
5. The workers will be interviewed, tested and selected by representative of the employer or by SECOND PARTY on his behalf. The FIRST PARTY agrees to advise to the SECOND PARTY of its final list personnel selected through fax, email or letter and the desired mobilization date on the respective site.
6. The SECOND PARTY shall assist the workers in matters relating to Nepal immigration and government formalities, medical tests and Visa stamping from the relevant embassy where required and all other relevant approvals.
7. The SECOND PARTY shall at his own expenses provide airport assistance to the departing selected workers and inform the FIRST PARTY of their arrival details by any means of communication (Fax, Email or Telephone) so as to receive them on arrival by the FIRST PARTY.
8. The FIRST PARTY will be responsible for receiving the workers at the airport in part and as whole as per requirement of the client and validity of Visa of the concerned country.
9. The earning of the workers per month and other service conditions shall be as per the attached demand letter and contract document against each category. The FIRST PARTY should clearly inform the SECOND PARTY about the salary and any other deduction as Tax etc being paid by the employer and SECOND PARTY in turn should clearly inform the candidates accordingly, prior to mobilization.
10. Within the three (3) months probation period from the commencement of employment, if the employer finds the selected worker to be unfit, unqualified to continue the employment, refuse to work, failed the medical tests upon arrival or considered as a security threat, the EMPLOYER may replace the worker. The replacement of the unqualified worker shall be done by the SECOND PARTY at maximum of a month from the termination. All expenses incurred there shall be borne by the SECOND PARTY.
11. Arrival of the selected workers will be within one month upon issuing their visas. For any delay rather than this period, the visas will be cancelled and the SECOND PARTY will shoulder all the governmental expenses for replacement.
12. FIRST PARTY has to compensate the worker on their own expenditure if the worker will not get all facilities as per Employment Contract and the company collapse before contract periods.
13. The FIRST PARTY agrees to bear the compensation in case of death or injury of the workers and also agrees to bear the cost of transport of dead body to Nepal as per the labors law of country concerned.



Required Documents

Requirements of documents from workers seeking employment vary from one country to another. Requirement of documents also depend on whether the embassy of the manpower importing country has a diplomatic mission in Nepal or not. Basically, we demand two types of documents before making a final decision for sending workers overseas. We follow the standard government provisions to avoid unnecessary hassles to the workers.

Principle Documents:

1. Demand Letter
2. Power of Attorney
3. Employment Contract
4. Service Agreement between Company & our Company
5. Guarantee Letter

Demand Letter

Addressed to authorizing Greater Vision Overseas Pvt. Ltd. (Govt. Lic. No. 282/058/059) Kathmandu, Nepal mentioning the number of workers required in each categories with salary, duty hour, food, accommodation & other benefits to workers.

Power of Attorney

Addressed to authorizing Greater Vision Overseas Pvt. Ltd. (Govt. Lic. No. 282/058/059) Kathmandu, Nepal to be true and lawful attorney and agent of Nepal.

Service Agreement

Employing Company should provide us service agreement between company and recruitment agency in Nepal.

Employment Contract

One copy each signed and Sealed by the employer & employee.

Guarantee Letter

Signed and stamped copy by the employer company should be mention that not to be deploy to other countries for work purpose.

For The Kingdom of Saudi Arab

Following additional Documents are essential for KSA only.

AUTHORIZATION LETTER/COUNSELOR LETTER

COMPANY REGISTRATION (CR) COPY

VISA APPROVAL SLIP (BANK SLIP)

Note: Documents Should be duly sealed by the Ministry of Foreign Affairs, Chamber of Commerce or concerned Government Authority & Nepalese Embassy of the respective country.

Sample Of Required Documents

DEMAND LETTER

To, (P.) Ltd.
License No:
Kathmandu, Nepal

Date:
VISA NO:
VISA DATE:

Demand Letter

This is to request you to select and recruit the below mentioned categories of workers on behalf of M/S.COMPANY NAME at given terms and conditions:

S#	Category	Qty	Salary
1			

Terms & Conditions

- 01 Period of Employment 2 years, renewable
- 02 Place of Employment (Name of the Country)
- 03 Air Passage For Joining the company for the first time and Up & Down Air Ticket will be provided after the completion of two years
- 04 Service Charge Not provided by the company
- 05 Visa Visa charge will be borne by the company
- 06 Working Hours 8 hours per day, 6 days a week (48 hours per week)
- 07 Over Time Provided by the company as per (Name of the Country) Labour Law
- 08 Probation Period 90 days from the date of entry into (Name of the Country)
- 09 Resident Permit Provided by the company
- 10 Accommodation Free Bachelor Accommodation should be provided by the company
- 11 Water & Electricity Provided by the company
- 12 Food Provided by the company
- 13 Medical / Insurance Provided by the company
- 14 Transportation (Bus) Provided by the company
- 15 Uniform, Helmet and Shoes Provided by the company
- 16 Annual Leave 30 days
- 17 Service Gratuity & Leave Pay Provided by the company as per (Name of the Country) Labour Law
- 18 Other Terms & Conditions Provided by the company as per (Name of the Country) Labour Law

Yours truly,
For M/S.COMPANY NAME

GUARANTEE LETTER

Date:

Guarantee Letter

Dear Sir,
We hereby confirm to recruit Nepali workers (as per demand letter) through:

To, (P.) Ltd.
License No:
Kathmandu, Nepal

SERVICE AGREEMENT

Date:

Service Agreement

This agreement has been made M/S.COMPANY NAME(hereinafter called the FIRST PARTY).
& (P.) Ltd. Company duly registered to deploy manpower from Nepal and existing under the Laws of Nepal, with business address at Kathmandu, Nepal. Herein after referred to as the SECOND PARTY.

Whereas the Second Party agrees to process the recruitment as per the Government's rules and regulations and suitable workers from Nepal to the First Party's work site, (Name of the Country) under the following terms and conditions:

1. That the SECOND PARTY will make all the arrangement to supply manpower from Nepal, as per the request and specification of FIRST PARTY.
2. FIRST PARTY will recruit workers from Nepal through SECOND PARTY for his company.
3. FIRST PARTY will not give any service charge to SECOND PARTY.
4. FIRST PARTY will agree to appoint SECOND PARTY as its legal representative in Nepal for the purpose of supplying manpower (Nepali Workers) for his company and will provide all the required documents such as Power of Attorney, Demand Letter and Contract Agreement for the selected workers.
5. SECOND PARTY will be completely responsible to bring selected manpower from Nepal to (Name of the Country) and will guarantee for three months. During this period if any of the deployed workers found to be medically unfit, refused to work and got homesick, SECOND PARTY will bear all the expenses for repatriating the said workers back to his/her home country and make replacement free of charges.
6. FIRST PARTY shall make arrangements to make visa for all the selected workers.
7. FIRST PARTY will provide free accommodation & transportation for the selected workers here in as per the prevailing Labour Law of the state of (Name of the Country) & its own rules.
8. The First party will provide all the facilities incorporated in the demand letter to all the selected workers as per the prevailing Labour Law of the State of (Name of the Country).
9. FIRST PARTY will make all the arrangements to receive all the selected workers within 25 days of issuing them the entry visa to (Name of the Country).
10. This agreement takes effect upon signing thereof by both the parties concerned.

The First Party and the Second Party certify that they have read the agreement and that they fully understand its terms and conditions together with its application. In witness where of the parties have their voluntary signed.

For M/S.COMPANY NAME

POWER OF ATTORNEY

VISA NO :
Date:
VISA DATE:

Power of Attorney

We M/S.COMPANY NAME a company organized under the Laws of (Name of the Country), do hereby nominate, constitute and authorize

To, (P.) Ltd.
License No:
Kathmandu, Nepal

to be our true and lawful attorneys and agents in Nepal in respect of handling all the affairs concerning recruitment/entering into contracts with selected employees, completion of immigration formalities etc. with the Protector of Emigrants, Government of Nepal and to sign all necessary documents required by the said offices in connection with the recruitment of persons for service with said company.

We also authorize our agents to negotiate with the Ministry of Labour in cases where the Ministry considers the salaries offered to be lower than the minimum permitted.

This Authorization is valid for two (2) year from date of issue.

For M/S.COMPANY NAME

EMPLOYMENT CONTRACT

into day of M/S. company as First Party).

Identity: Nepali, Passport Number in his agreed the following terms and conditions.

with the First Party as with the gross salary and conditions of the contract are as follows:

- | | | |
|----|------------------------------|--|
| S# | Terms | Conditions |
| 01 | Period of Employment | 2 years, renewable |
| 02 | Place of Employment | (Name of the Country) |
| 03 | Air Passage | For Joining the company for the first time and Up & Down Air Ticket will be provided after the completion of two years |
| 04 | Service Charge | Not provided by the company |
| 05 | Visa | Visa charge will be borne by the company |
| 06 | Working Hours | 8 hours per day, 6 days a week (48 hours per week) |
| 07 | Over Time | Provided by the company as per (Name of the Country) Labour Law |
| 08 | Probation Period | 90 days from the date of entry into (Name of the Country) |
| 09 | Resident Permit | Provided by the Company free of cost |
| 10 | Accommodation | Free Bachelor Accommodation should be provided by the company |
| 11 | Water & Electricity | Provided by the Company |
| 12 | Food | Provided by the Company |
| 13 | Medical / Insurance | Provided by the Company |
| 14 | Transportation (Bus) | Provided by the Company |
| 15 | Uniform, Helmet and Shoes | Provided by the Company |
| 16 | Annual Leave | 30 days |
| 17 | Service Gratuity & Leave Pay | Provided by the company as Per (Name of the Country) Labour Law |
| 18 | Other Terms & Conditions | Provided by the company as Per (Name of the Country) Labour Law |

First Party/Second Party

For M/S.COMPANY NAME

Selection & Deployment

Information

Greater Vision Overseas Pvt. Ltd. offers its service for its clients from its main information Service Desk from where any relevant information can be obtained. Moreover, candidate registration and data bank maintaining are also carried out from the Information Services Desk (ISD). This serves as a good information system for the Company which helps in updating the "93Job seekers" record on a regular basis. It"92s also operates ""93Bio-Data Bank ""93Where candidate's information is recorded and this information can be provided upon request of our valued clients.



Candidate Screening/Interview

We maintain upto date data bank of potential candidate with full information on their skill and education, Technical knowhow and experience as per the employer criterion. Greater Vision Overseas Pvt. Ltd. shall make the shortlist the candidate for pre-interview. During pre interview the short listed candidate are given priority on merit basis giving opportunity to all. The final interview for the short listed candidate will be conducted by the employer himself or his representative by taking an oral, written and practical test. If the employer or his representative is not available than we arrange for telephone or skype live interview.

Advertisement

The approved demand letter which is received from labor department of Nepal is published in National daily/weekly newspaper for collecting document. Greater Vision Overseas Pvt. Ltd. also uses different tools like Internet, SMS, telephone etc. in order to inform and collect documents. The documents are either collected through direct candidate or through sub agents/marketing executives.



Communications

Department of Greater Vision Overseas Pvt. Ltd. is fully computerized and networked in order to provide our clients and the candidates the best and prompt service. Our staff members are always committed and ready to help its clients providing quality manpower service.

Selection & Deployment

Visa Processing

We send all the necessary documents as per requirement for further visa processing like passport copies, photographs, medical report, experience certificate etc. to the employer.



Final Labor approval

All the necessary documents like original passport, visa copy (original if not issued online), medical report, orientation certificate, insurance policy are submitted in labor department of Nepal for final approval and immigration clearance. The department of labor analyzes the documents and provides final approval.

Medical Checkup

Only selected candidate will send for full medical examination to the medical centre authorized by government of Nepal. The candidates who are physical and mentally fit are eligible to sign the employment contract and he/she should be entitled to proceed for visa.



Travel Arrangement

As soon as visa endorse passport or paper visa are received we give the booking to our travel or directly concern to airline to conform seats to origin country to the nearest airport. After the flight is confirmed we send flight details to our employer requesting them for airport pick and hostel arrangement.

Orientation

After receiving the job offer or employment visa, the orientation classes are compulsory organized by government registered technical institute of Nepal which provide full information about law and orders, immigration policy and respective country religion. It helps to create awareness and make cordial relation between employer and employee. Besides this we give full information about the company, work place, job description etc before flight.



Our Valued Clients Logos



Our Valued Malaysia Clients Logos



Our Valued Malaysia Clients Logos



Our Valued Qatar Clients Logos



Nepal At a Glance






Wedged between the snowy mountains and lush forests of the Terai region, it is the land of the Sherpas, yaks and yetis, monasteries, temples and mantras. Renowned world over for having Mount Everest within its territory Nepal is also a preferred holiday destination for many people around the world, a country where tradition rubs shoulder with modern technological advances. There are numerous cultural and religious festivities celebrated around the year which makes it a land of joy and celebrations.

After the Maoist insurgency, tourism has once again surfaced in the country. Hotels and restaurants are booming thanks to the inflow of tourists. Like in Nepal, tourism sector is also growing in vast majority of countries like Dubai, Malaysia, Qatar etc. Constructions of hotels loom large in the horizon. Travel for leisure and business is expected to increase in the future. It will only continue to rise.

This will create a real need for people with good working knowledge of the hospitality industry and all the latest practices. There will also be a need for people with great hospitality management skills. Making sure a hospitality business is well run with a primary focus on customer service and satisfaction, while also keeping an eye on the profitability of the business, takes skill and resourcefulness. Skilled and trained manpower in hospitality management will be in demand and get better jobs in the future than those without degrees.

This booming tourism sector has given an opportunity to youth of the country to either seek a career in Nepal or venture outside for world experience in Hospitality.

As good as the country, its people have earned a name for themselves in the arena of bravery and sacrifices and are preferred for their simplicity and prowess for diligent working abilities. Having proved their capability while protecting various countries and building cities. Their loyalty and sense of sacrifice bears testimonies.

Federal Democratic Republic of Nepal सङ्घीय लोकतान्त्रिक गणतन्त्र नेपाल Sanghiya Loktantrik Ganatantra Nepal	
	
Flag	Coat of arms
Motto: जननी जन्मभूमिश्च स्वर्गादपि गरीयसी "Mother and Motherland are Greater than Heaven"	
Anthem: <i>Sayaun Thunga Phulka</i> Made of Hundreds of Flowers	
	
Capital: Kathmandu (Largest City) 27°42'N 85°19'E	
Official Language: Nepali	
Demonym: Nepali, Nepalese, Gurkhas	
Government: Federal Parliamentary Republic	
President: Bidhya Devi Bhandari	
Prime Minister: Khadga Prasad Sharma Oli	
Legislature: Constituent Assembly	
Unification: Kingdom declared 25 Septmber 1768 State declared: 15 January 2007 Republic declared: 28 May 2008	
Area: Total 147,181 km ² / 56,827 sq mi (95th) Water (%) 2.8	
Population: 2011 census 26,494,504 Density 180/km ² , 518/sqmi (62th)	
GDP (PPP) 2012 estimate Total \$ 41.22 billion Per Capita \$ 1,200	
GDP (Nominal) 2012 estimate Total \$19.921 billion Per Capita \$ 743	
Currency: Nepalese Rupee (NPR)	
Time Zone: NPT (UTC +5:45)	
Drives on the left	
Calling Code: +977	
ISO 3166 Code: NP	
Internet TLD: .np	



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